



# **ABIA STATE MINISTRY OF EDUCATION**

## **UMUAHIA, ABIA STATE**

### **Invitation to Tender for Education of Employment.**

#### **INTRODUCTION**

The Abia State Government, through the Ministry of Education, intends to carry out the Education of Employment.

In compliance with the provisions of the Abia State Procurement Law 2012, the Abia State Ministry of Education, on behalf of the Abia State Government, hereby invites interested, eligible and competent Contractors to bid for the **Education of Employment**.

#### **2.0 SCOPE OF THE WORK**

The scope of the work will include the provision of education for employment.

#### **3.0 ELIGIBILITY REQUIREMENTS**

Interested and competent companies are required to submit their verifiable evidence, profiles including but not limited to the following documents:

- a. Certificates of incorporation with cooperate Affairs commission
- b. Certified true copy of memorandum and articles of association
- c. Evidence of Registration with Abia state Works Registration Unit
- d. Company audited accounts for the last one (1) year
- e. Tax clearance for the last three (3) years
- f. Evidence of financial capability and banking support
- g. Company average annual turnover of not less than Five Million Naira (N5,000,000)
- h. Evidence of similar project executed (letter of award and completion certificate) at least three (3) in the last five (5) years.
- i. Verifiable evidence of company profile and technical qualification of key personnel registered with relevant professional bodies (COREN, CORBON, QSRBN, ARCON etc.)
- j. VAT registration and evidence of past remittance

- k. That the Company have fulfilled all obligations to pay taxes, pensions and social security contributions.
- l. A sworn affidavit certifying as follows:
  - i. That document submitted for pre- Qualifications exercise are not only genuine but correct
  - ii. That none of the directors of the company has been convicted by any Court of law
  - iii. That company is not Bankrupt
  - iv. That none of the officers of Abia state/Local Government is present or former Director of the company
- m. Any other relevant information that will help in determining the company's suitability for the work
- n. Any prospective bidder that does not possess any of the above documents need not to apply.

#### **4.0 COLLECTION OF TENDER**

Interested companies/firms can obtain the Tender Documents, from Monday, 17<sup>th</sup> February, 2020, to Tuesday, 17<sup>th</sup> March, 2020, between the hours 8.00am - 4.00pm Mondays to Fridays at a non-refundable tender fee of N50,000.00, payable to the Abia State Government via bank Draft, from the address below:

THE GOVERNMENT OF ABIA STATE,  
MINISTRY OF EDUCATION,  
UMUAHIA, ABIA STATE

The Permanent Secretary,  
Abia State Ministry of Education, Secretariat Complex,  
Umuahia, Abia State

Any submission not accompanied with the draft will Not be considered.

#### **5.0 SUBMISSION OF THE TENDER DOCUMENT**

- a. Technical and financial bids should be submitted in two different sealed envelopes and labeled "Technical" and "Financial Bid" respectively with the company's name indicated on one

side of the envelopes and name of constituency and a lot number on the other side of the envelop.

b. Both envelopes should be sealed in to one envelope also sealed and marked with the project name at the top right-hand corner and address to:

The Permanent Secretary,  
Abia State Ministry of Education,  
Government House Complex,  
Umuahia, Abia State,

c. Submission shall be made not later than Tuesday 17<sup>th</sup> March, 2020 before 12 noon.

d. All documents for submissions must be transmitted with a forwarding letter dully signed by company representative under the company's Letter Headed Paper bearing the CAC Registration Number (RC), Contact Address, Telephone Number (preferably GSM No.) and Email Address.

e. The bid validity period should be 90 days from the deadline of the bid submission date.

## **6. OPENING OF BIDS**

Technical and Financial bids received should be opened immediately after the deadline for submission by 12:00noon. at the Okpara conference Hall, Government House, Umuahia, Abia State.

## **7. GENERAL INFORMATION:**

a) Only the bids that meet the pre-qualification requirements shall be considered.

b) Evidence of purchase of the bid should be placed In the Technical Bid Document.

c) This advisement shall not be construed as contract award or any commitment on the part of the Abia State Government or its Agency/Agents; nor shall it entitled any company/firm to make any Indemnity from the Abia State Government or any of its Agencies/Agents by virtue of such company/firm having responded to this advisement.

d) Response to this advisement does not oblige the Abia State Government or it's Agencies/Agents to consider responding company/firm's bid.

e) The Client reserves the right to accept any Bid, annul the Bid proceedings, or to reject any or all bids at any me prior to Contract award,

without thereby incurring any liability, or any obligation to inform Bidders of the grounds for the action.

- f) Late submission will be rejected.
- g) Submission of Tender through e-mail or fax will not be accepted.
- h) The currency shall be the Nigerian Naira
- l) All submissions must be made in English Language
- .j) Pricing should be made in indelible INK

**SIGNED**

Permanent Secretary  
Abia State Ministry of Education.  
Secretariat Complex, Umuahia, Abia State.